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May 30, 2014

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Docket Control Arizona Corporation Commission 1200 W. Washington Phoenix, AZ 85007

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Arizona Corporation Commission

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RE:

Arizona Public Service Company 2010 Test Year Rate Case Docket No. E-01345A-11-0224

Pursuant to Decision No. 73183 Settlement Agreement Section 18.2, dated May 24, 2012, Arizona Public Service Company ("APS") was ordered as follows:

APS shall report to the Commission identifying the extent of the challenges regarding workforce planning, the specific actions that APS is taking to address the issue, and the progress APS is making toward meeting those goals.

Attached please find the APS Workforce Planning Report as required above. If you have any questions regarding this information, please contact Jeff Johnson at (602)250-2661.

Sincerely,

Lisa Malagon

LM/gad

cc: Brian Bozzo

APS's Annual Workforce Planning Compliance Report
Decision No. 73183
May 30, 2014

APS continues to work to strengthen its current workforce and to ensure strong talent pipelines to meet future hiring needs.

#### **Building Workforce Planning Center of Excellence**

The Company built a Center of Excellence for strategic workforce planning in the Company's Human Resources function. The goal is to provide APS business-unit leaders with more extensive workforce data, enabling them to make more informed workforce decisions.

At year-end 2012, the Company added workforce planning software to provide leaders with better workforce data and do it more accurately and faster. Data points include headcount, retirement eligibility, historical and forecasted attrition and demographics (e.g., age, gender and ethnicity).

## Partnering with Community Colleges on Energy Education

Looking to forge longer-term talent pipelines, APS supports a consortium of five state community colleges that in late 2012 won a \$13.5 million, three-year grant from the U.S. Department of Labor to strengthen energy education in Arizona. The Arizona Sun Corridor- Get Into Energy Consortium has formed an advisory council that includes several APS leaders. The council consults with the consortium colleges on skills the energy industry needs both today and in

the future. Specialized programs will help prepare students for positions such as lineworkers, nuclear and non-nuclear operators, engineers and cyber-security specialists.

## Promoting STEM (Science, Technology, Engineering and Math) Skills

APS foundation, a non-profit affiliate of APS funded by shareholders, supports energy education and building STEM skills. For example, the foundation funded equipment for the lineworker program at Chandler-Gilbert Community College in Phoenix's Southeast Valley. APS also helped fund for the second year, two 'Hermanas Disena Tu Futuro" (Sisters, Design Your Future) programs at Estrella Mountain Community College. The annual all-day events bring middle school and high school Latinas to campus to learn more about STEM skills, the energy industry, women in leadership roles and the college environment.

## **Collaborating with the Industry on Workforce Development**

APS actively supports the national Center for Energy
Workforce Development (CEWD), part of the Edison Electric
Institute, and is represented on the national Strategic
Workforce Planning Council. CEWD leads the industry in
building alliances, processes and tools to develop tomorrow's
energy workforce.

CEWD has developed a tiered framework of industry credentials and training components, and APS has recognized the group's 'Energy Industry Fundamental Certificate" as a credential that adds value for both the student and the industry.

The Arizona college consortium, led by Estrella Mountain Community College in Phoenix's West Valley, has adopted CEWD's model of credentials and training. This will help ensure consistent course content across the five colleges, make it easier for students to transfer among the colleges and provide students with industry-approved course and certificates.

CEWD also supports a network of state energy workforce consortia, and APS is a founding member of the Arizona Energy Workforce Consortium. An APS leader chairs the state consortium, which also includes representatives from Salt River Project, Tucson Electric, and rural cooperatives. The group works together to promote STEM education and energy careers and share best practices in workforce development.

In fall of 2012, the consortium sponsored its first observance of Energy Careers Awareness Week, including school expos, a Governor's proclamation and outreach programs to military veterans. At its annual meeting last December, the Arizona Energy Workforce Consortium drew a record crowd of energy,

government and education leaders, including two IBEW leaders. The meeting focused on energy education and the workforce of tomorrow.

#### **Supporting Military Veterans**

APS has taken a leading role in helping veterans continue their careers in the energy industry. In 2011-12, the Company cosponsored a pilot program called Troops to Energy Jobs, developed by CEWD. The six sponsoring utility companies shared best practices and tested processes and procedures for hiring, training and integrating veterans. As a result of this program, a nation template will be rolled out across the industry this summer.

The APS workforce included approximately 10 percent veterans in 2013, and saw an 18 percent veteran hire from the total 2013 Company hires. Veterans typically bring excellent skills, a commitment to service and a disciplined work ethic to the Company.

APS veterans have formed an employee network group (VETRN) to share experiences, develop professionally and provide community service. The network has nearly 150 members and is sponsored by a senior vice president of APS. The group's efforts helped APS earn a Salute to Patriots Award from the U.S. Department of Veterans Affairs. Additionally, in 2013 APS made G.I. Jobs magazine's list of America's top 100

Military-Friendly Employers, joining U-Haul International as the only two Arizona companies on the list.

#### **Training Workers Through Apprenticeship Programs**

APS supports multiple apprenticeship programs for:

- Electrical field workers- line workers and electricians
- Power plant craft workers- welders, mechanics, instrument technicians and electricians

APS and IBEW 387 support joint apprenticeship committees that administer and oversee the programs. The Company along with union journeyman, conducts monthly workshops for APS employees interested in earning an electrical field journeyman classification.

#### **Facing Growing Workforce Retirements**

As we work to fill the talent pipelines of the future, we also are mindful of workforce retirements. With nearly a quarter of our employees eligible for retirement, APS has developed materials for leaders to use in discussing career plans with their employees, including retirement planning. The Company also has developed a comprehensive retirement fact sheet for employees (posted on the employee website) to aid their retirement transition.

To ensure that critical knowledge is retained and transferred when employees retire or resign from the Company, APS developed tools to help leaders assess what the Company knowledge is truly critical and develop action plans to transfer and retain that knowledge. In addition, an Enterprise Process Improvement initiative is currently under way which will lead to more consistent documented policies, processes and procedures. Knowledge transfer and succession planning are emphasized and measured and even factored into compensation discussions.

APS has 687 electricians, lineworkers, power plant operators and technicians (as of December 31, 2013). Of this group, 148 employees – or 21.5% - are eligible to retire. Based on historical information, retirement probabilities (i.e., the percent of eligible employees expected to actually retire in any given year) for this group are forecast at 2.9% in 2014, 3.9% in 2015 and 3.1% in 2016.

#### ACC Filing Workforce Planning Data

	Headcount and Age Summa	ary (as of 12/31/13)		
Job Family	Job Title	Head Count	Age Mean	Age Median
Electrician-Journeyman	Electrician*	109	48	47
		109	48	47
Lineman- Journeyman	Lineman- Journeyman	167	45	51
Lineman- Journeyman	Lineman Hotstick	15	46	48
Lineman- Journeyman	Crew Foreman- Lineman 1-6	3	45	50
Lineman- Journeyman	Crew Foreman- Lineman TH	62	52	47
Lineman- Journeyman	Crew Foreman TH	23	51	47
Lineman- Journeyman	Crew Frmn Hstk TH	5	53	42
Lineman- Journeyman	Crew Foreman Fab TH	0	n/a	n/a
Lineman- Journeyman	Crew Foreman 1-6	1	51	51
Lineman- Journeyman	Crew Frmn Hstk 1-6	1	59	59
		277	47	50
Operator- Power Plant#	Auxilary Operator	130	46	48
Operator- Power Plant#	Auxilary Operator GF	1	54	54
Operator- Power Plant#	Control Operator	72	51	53
		203	48	50
echnician E&I	E & I Journeyman	98	51	54
		98	51	54
	Total		THE PARTY OF	The second

Job Family	Job Title	Count of Eligible	% of Eligible
Electrician-Journeyman	Electrician	13	11.9%
		13	11.9%
Lineman- Journeyman	Lineman- Journeyman	13	7.8%
Lineman- Journeyman	Lineman Hotstick	4	26.7%
Lineman- Journeyman	Crew Foreman- Lineman 1-6	0	0.0%
Lineman- Journeyman	Crew Foreman- Lineman TH	21	33.9%
Lineman- Journeyman	Crew Foreman TH	6	26.1%
Lineman- Journeyman	Crew Frmn Hstk TH	1	20.0%
ineman- Journeyman	Crew Foreman Fab TH	n/a	n/a
ineman- Journeyman	Crew Foreman 1-6	0	0.0%
Lineman- Journeyman	Crew Frmn Hstk 1-6	1	100.0%
		46	16.6%
Operator- Power Plant	Auxilary Operator	30	23.1%
Operator- Power Plant	Auxilary Operator GF	0	0.0%
Operator- Power Plant	Control Operator	25	34.7%
		55	27.1%
Fechnician E&I	E & I Journeyman	34	34.7%
		34	35%

# ACC Filing Workforce Planning Data

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3ob Family	Job Title	# forecasted	% forecasted	# forecasted	% forecasted	# forecasted	% forecasted	# forecasted	% forecasted	# forecasted	% forecasted	# forecacted	0/2 foregranted
Electrician-Journeyman	Electrician	2	1.9%	3	2.8%	3	2.8%	2	1.8%	2	1.8%	2	1 90%
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Lineman- Journeyman	Lineman- Journeyman	3	1.7%	4	2.4%	3	1.8%	3	1.8%	3	1.8%	2	1 20%
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Lineman- Journeyman	Crew Foreman- Lineman 1-6	0	0.0%	0	. %0.0	0	0.0%	0	0.0%	0	0.0%	0	0.00
Lineman- Journeyman	Crew Foreman- Lineman TH	2	3.0%	3	4.8%	1	1.6%	2	3.2%	2	3.2%	3	4 80%
Lineman- Journeyman	Crew Foreman TH	0	0.0%	0	%0.0	1	4.3%	1	4.3%	-	4.3%		4 30%
Lineman- Journeyman	Crew Frmn Hstk TH	0	0.0%	0	%0.0	0	0.0%	0	0.0%	0	0.0%	0	7000
Lineman- Journeyman	Crew Foreman Fab TH	0	0.0%	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	n/a	6/0
Lineman- Journeyman	Crew Foreman 1-6	n/a	n/a	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0 0%
Lineman- Journeyman	Crew Frmn Hstk 1-6	n/a	n/a	0	0.0%	0	0.0%	0	0.0%	0	0.0%		0.00
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Operator- Power Plant	Auxilary Operator	4	3.1%	9	4.6%	5	3.8%	3	2.3%	3	2.3%	3	2 30%
Operator- Power Plant	Auxilary Operator GF	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	0.0%	0	7600
Operator- Power Plant	Control Operator	2	2.6%	3	4.2%	1	1.4%	2	2.8%	3	4.2%	2	2.8%
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Job Family	Job Title	2011	2012	2013
Electrician-Journeyman	Electrician	-	5	-
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Lineman- Journeyman	Lineman- Journeyman	4	1	2
Lineman- Journeyman	Lineman Hotstick	0	0	0
Lineman- Journeyman	Crew Foreman - Lineman 1-6	0	0	0
Lineman- Journeyman	Crew Foreman- Lineman TH	2	2	1
Jneman- Journeyman	Crew Foreman TH	0	0	1
Lineman- Journeyman	Crew Frmn Hstk TH	0	0	1
Jineman- Journeyman	Crew Foreman Fab TH	0	1	0
Jineman- Journeyman	Crew Foreman 1-6	0	0	0
Jineman- Journeyman	Crew Frmn Hstk 1-6	0	0	0
		9		
Operator- Power Plant	Auxilary Operator	1	0	8
Operator - Power Plant	Auxilary Operator GF	0	0	0
Operator- Power Plant	Control Operator	0	8	2
	· · · · · · · · · · · · · · · · · · ·		8	10
Fechnician E&I	E & I Journeyman	1	3	5
· · · · · · · · · · · · · · · · · · ·			Same of the last	
	Total	O	0'0	21